



The Parochial Church Council of St George, Brockworth

**Annual Report and Accounts
for the year ended 31 December 2023**

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ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT

for the year ended 31 December 2023

Aims and purposes

St George's Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar, the Reverend Mike Smith, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St George's. The PCC assists the Vicar with its advice on the worship and ordering of services and considers how services can involve the many groups that live within our parish.

The PCC is responsible for the maintenance, repair and improvement of St George's Church, the churchyard and the Church Centre in Court Road, Brockworth.

When planning our activities for the year, the Vicar and the PCC are mindful of our mission statement developed by the PCC in conjunction with that of the Gloucester Diocese - "to journey in faith and share God's love". The PCC have considered the Charity Commission's guidance on public benefit and, in particular, we try to enable all people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

Achievements and performance

Worship and Prayer -

The staff team, consisting of the Vicar, Lay Reader and retired priests, is keen to offer a range of services throughout the year which the whole community will find beneficial and spiritually fulfilling. Some of our services therefore are more formal in style and some less so.

Regular services take place at St George's Church, St George's Church Centre or in the Church Centre Chapel which is situated more centrally in the village.

During 2023, a regular pattern of Sunday services has been maintained, with a 9am Parish Eucharist in the Church and at 10.30am a less formal Family Worship gathering in the Church Centre. This Family Worship gathering has grown to offer KS1 and KS2 children's groups.

A regular weekday service of Holy Communion is held in the Church Centre Chapel on Wednesdays at 9.45am.

Baptisms, weddings and funerals were also conducted in St George's Church.

A mid week Home Group meets every Wednesday and the monthly Sunday prayer meeting has developed into a worship and prayer evening.

A weekly newsheet is sent by email to, or printed for, members of the congregation. Services, activities and events are advertised on our Facebook page, Youtube channel, our monthly magazine and website.

Additional services were held during Holy week, at Easter and during Christmas 2023.

All Souls memorial service in the Church Centre, to which families bereaved during the past year are invited, was continued..

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT (continued) for the year ended 31 December 2023

We have a group of parishioners who are part of ecumenical group leading Open the Book bible stories at the assembly of a primary school in the parish on a fortnightly basis.

Contact with our local primary has continued with an invitation to join in with their RE education, plus Christmas and Easter assemblies in the church and in the school.

All are welcome at any of our services and we are trying always to improve the way we let folk know what is going on.

Church Membership -

There were 99 members on the Church Electoral Roll at the Annual Parish Church Meeting in March 2023. The average weekly attendance, counted during October 2023, was 73.

The total attendance at Easter services was 128 and for Christmas Eve and Christmas Day was over 145.

Occasional Offices -

These are a great source of mission and outreach and in 2023 we have celebrated 11 baptisms, with 1 adult baptism, and held 3 weddings and 9 funerals in our church with another 4 held at the crematorium and conducted by members of the ministry team.

Pastoral care -

Our pastoral requirements have continued to be demanding in 2023, with a very small pastoral team.

In 2023, our coffee gathering grew as we encouraged both the 9am and 10.30am congregations to join together. As we grew and more people were enjoying coffee and socialising, we move from the Centre lounge to the main hall. This has the advantage of the community of faith joining together, but has the challenge of noise, a good problem to have, lots of people generating lots of noise. In summer, we were able to meet outside.

Termly 'Bring & Share' lunches are very popular and offer the worshipping community time to eat and chat together.

The PCC is without Churchwardens, which has had a significant impact on the day to day priorities and some of the longer term projects.

Mission and evangelism -

Messy Church and a Good Friday Messy Church were started. We do not have the resources for a regular Messy Church, but Good Friday Messy Church was really successful with 73 adults and children.

An Alpha course was run in the autumn and we continue to explore the Community Garden idea as a platform to engage with the wider community.

There was very little income for the Missions Fund, the PCC will allocate available funds in 2024.

The congregation continue to donate used greeting cards to support the Cobalt Unit at Cheltenham, used postage stamps to support the James Hopkins Trust, old jewellery for the Alzheimers Society, old spectacles for Sightsavers and empty ink cartridges for LINC..

Some of the events, to which the whole parish is invited, continued this year. Ice Cream Sundae was again held in the summer, we joined with Brockworth Parish Council and the Library for the Christmas Fair and we held our popular Christmas Tree Festival over the first weekend of December.

Our parish magazine is distributed monthly to parishioners and is available at the Church Centre, Brockworth Community Centre and the local library. It can also be read on St George's website.

Ecumenical relationships -

Contact with fellow Christians around Brockworth is maintained through the Womans prayer Group, the Good Friday walk of witness, a unity service held at Pentecost and the World Day of Prayer.

Fabric, St George's Church and Church Centre -

General maintenance continued in 2023 on both the Church and the Church Centre.

The architect's report following the quinquennial inspection in October 2021, continued to be worked through. Various cracks at the church continue to be monitored, but the church building is in a reasonable state of repair.

The redecoration cycle at the Church Centre continued with the entrance lobby redecorated and notice boards replaced.

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT (continued) for the year ended 31 December 2023

Review of financial activities

The receipts on unrestricted funds were £81,598 and on restricted funds were £1,120 which resulted in a net surplus on the movement of funds of £3,078.

Income is derived mainly from regular giving by church members using the Parish Giving Scheme or the weekly envelope scheme, collections at church services and other donations. A significant number of regular gifts are made by Gift Aid, this totalled £10,202 in the year. A number of fund raising events were held during the year, raising £7,332. Income also included Church Centre lettings of £14,162 and the feed in tariff from the solar panels on the Church Centre raised £2,016.

The total payments in the year from unrestricted funds were £78,961 and £679 from the restricted funds. The largest item of expenditure, £55,215 was Parish Share which is a payment to the Gloucester Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

The PCC continues to invest fund balances in the Church of England CBF Deposit Fund.

Reserves Policy

It is a PCC policy to maintain a balance on the general unrestricted fund which equates to at least three months unrestricted payments. This is equivalent to £20,000. This is covered by the cash and deposit balances which also cover the unrestricted but designated funds shown in note 16.

Structure, governance and management

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The PCC is a charity excepted from registration with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. At St George's, the membership of the PCC consists of the vicar and assistant ministers, churchwardens, readers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend church are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC meet every other month through the year, between these meetings business is transacted by the Standing Committee comprising the vicar, churchwardens, vice-chair, treasurer and secretary.

Other committees of the PCC are -

Church Centre
Communications.

The Staff team meet regularly to plan duties and discuss current issues.

Deanery Synod -

The Vicar and two elected members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the Church.

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT (continued) for the year ended 31 December 2023

Administrative information

St George's Church is situated in Court Road, Brockworth. It is part of the Diocese of Gloucester within the Church of England. The correspondence address is St George's Office, St George's Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET.

PCC members who have served from 1st January 2023 until the date this report was approved are:

Ex Officio members -	Name	-serving
Vicar	The Reverend Mike Smith (Chair)	
Churchwardens	Mrs Linda Vogwell Mr Chris Sandys currently vacant	to March 2023 to March 2023
Licensed Reader	Mrs Louisa Messenger	
Elected members -		
Deanery Synod	Mrs Elizabeth Ashenden Mrs Elizabeth Harbottle	
PCC	Mr Derek Harbottle (Treasurer) Mrs Pat Hartwell (Vice-chair) Mr David Hopkins Mrs Elizabeth Hopkins Mr John Mayne Mrs Allyson Morgan Mrs Claire Otter Mr Michael Owens Mr Tom Poulton Mrs Linda Vogwell	from March 2023 from March 2023 from March 2023
PCC Secretary	Mrs Elaine Marsh, St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Safeguarding Officer:	Mrs Elizabeth Hopkins, St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Church Administrator	Miss Karen Leach, St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Independent Examiner:	Harper Sheldon, Chartered Accountants, Midway House, Staverton Technology Park, Herrick Way, Staverton, Cheltenham, GL51 6TQ	
Bankers:	Lloyds Bank plc, 19 Eastgate Street, Gloucester, GL1 1NJ	

Approved by the PCC on 18th March 2024 and signed on their behalf by

Mrs Pat Hartwell
PCC Vice-Chair

**INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF ST GEORGE'S CHURCH BROCKWORTH**

We report on the accounts for the year ended 31 December 2023 which are set out on pages 6 to 12.

This report is made solely to the PCC in accordance with section 145 of the Charities Act 2011 (the 2011 Act). Our work has been undertaken so that we might state to the PCC those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC for my examination work, for this report, or for the opinions we have formed.

Respective responsibilities of the PCC and examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the 2011 Act do not apply.

It is our responsibility:

- To examine the financial statements (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to our attention.

Basis of this report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act and to be found in the Church guidance, 2013 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes a consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to our attention:

- 1 which gives us reasonable cause to believe that in any material respect the requirements

To keep accounting records in accordance with section 130 of the 2011 Act; and

To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulations

have not been met; or

- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Harper Sheldon
Chartered Accountants
Midway House,
Staverton Technology Park,
Herrick Way,
Staverton,
Cheltenham
GL51 6TQ**

2024

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2023

	<i>Note</i>	Unrestricted Funds	Restricted Funds	2023 Total	2022
		£	£	£	£
INCOME					
Fees	3	3,989		3,989	7,561
Giving	4	47,848	1,120	48,968	50,631
Bank interest received	6	1,305		1,305	369
Fund Raising	7	7,332		7,332	5,009
Other Receipts	8	6,016		6,016	6,240
Church Centre Lettings	9	14,662		14,662	12,444
Magazine sales & advertising		446		446	486
TOTAL INCOME		81,598	1,120	82,718	82,740
EXPENDITURE					
Parish Share		55,215		55,215	55,215
Church Expenses	10	5,633	326	5,959	6,532
Parish Office Expenses	11	11,093		11,093	9,952
Other Expenses	12	968	353	1,321	277
Church Centre Expenses	13	6,052		6,052	5,989
Charitable Donations	14	0		0	0
Church and Centre Restoration Works	15	0		0	0
TOTAL EXPENDITURE		78,961	679	79,640	77,965
NET MOVEMENT IN FUNDS		2,637	441	3,078	4,775
Total funds brought forward		40,051	10,277	50,328	45,553
Total funds carried forward		42,688	10,718	53,406	50,328

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

STATEMENT OF ASSETS AND LIABILITIES

as at 31 December 2023

	<i>Note</i>	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 £
MONETARY ASSETS					
CBF Deposit Fund		19,025	10,718	29,743	28,439
Lloyds Bank Accounts		22,037		22,037	21,256
Cash Float		39		39	34
TOTAL MONETARY ASSETS		41,101	10,718	51,819	49,729
OTHER CURRENT ASSETS					
Debtors and Prepayments		5,585		5,585	6,000
TOTAL CURRENT ASSETS		46,686	10,718	57,404	55,729
CURRENT LIABILITIES					
Creditors		3,543		3,543	4,870
Fees received in advance		455		455	531
		3,998	0	3,998	5,401
NET ASSETS		42,688	10,718	53,406	50,328
FUNDS					
Unrestricted (general fund)	16	18,289		18,289	17,792
Unrestricted (designated funds)	16	24,399		24,399	22,259
Restricted funds	16		10,718	10,718	10,277
		42,688	10,718	53,406	50,328

The financial statements were approved by the PCC on 18th March 2024 and signed on their behalf by

Mrs Pat Hartwell
PCC Vice-Chair

Derek Harbottle
PCC Treasurer

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

1 Basis of Accounting

The financial statements of the PCC have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006.

2 Accounting Policies

The financial statements include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

These accounts are prepared on an income and expenditure basis.

Restricted funds must be used for the purpose for which the money was given or donated.

General funds represent unrestricted money that can be used for the general charitable purposes of the PCC.

Designated funds represent unrestricted money that has been earmarked for a specific purpose by the PCC. This money may be re-designated by the PCC at any time.

3 Fees	2023	2022
	£	£
PCC fees for occasional services - weddings, funerals etc.	3,989	7,561

4 Giving	2023	2022
	£	£
Collections in Church	1,928	1,189
Planned giving	32,753	33,369
Gift Aid	10,202	9,798
Legacies & grants	0	3,952
General donations	2,825	1,811
Specific donations - For Messy church	1,120	0
For Church Centre	0	500
Missions Fund income and collections	140	12
	<u>48,968</u>	<u>50,631</u>

5 Income Tax Recovered

The figure shown in the Income and Expenditure Account includes the claim for Gift Aid from HMRC for the year ended 31 December 2023 and an additional amount claimed under the Gift Aid Small Donations Scheme for the year ended 5th April 2023.

6 Investment Income	2023	2022
	£	£
Deposit account interest	1,305	369

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2023**

7 Fund Raising	2023	2022
	£	£
Spring Fair	943	194
Christmas fair	1,706	1,431
Toddler Group	700	100
Tea Dances	1,314	993
Musical evenings	533	1,307
Ice cream Sundae	540	0
Smartie tubes	270	62
£10 challenge	557	0
Christmas tree festival	299	276
Other events	347	466
	<hr/>	<hr/>
	7,209	4,829
100 Club Income	483	540
100 Club Prizes	(360)	(360)
	<hr/>	<hr/>
	7,332	5,009
8 Other Receipts	2023	2022
	£	£
LPOW grant re vat	0	436
Solar panels FIT	2,016	1,804
Gloucester DBF - missions grant	2,000	0
Brockworth Church Charity	2,000	4,000
	<hr/>	<hr/>
	6,016	6,240
9 Church Centre Lettings	2023	2022
	£	£
Regular lettings	11,101	9,463
Occasional lettings	3,061	2,232
Donations from hall users	500	749
	<hr/>	<hr/>
	14,662	12,444
10 Church Expenses	2023	2022
	£	£
Service supplies	514	209
Ministers expenses	633	694
Organists	385	590
Printing and stationery	85	157
Electricity	311	675
Insurance	2,833	2,672
General maintenance	831	810
Churchyard upkeep	81	211
Payaz donation equipment	286	514
	<hr/>	<hr/>
	5,959	6,532

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2023**

11 Parish Office Expenses	2023	2022
	£	£
Staff costs	9,433	8,388
Telephone & internet	592	601
Computer & Photocopier	775	583
Post and stationery	293	380
	<hr/>	<hr/>
	11,093	9,952
12 Other Expenses	2023	2022
	£	£
Licences	296	204
PCC secretary	630	0
Payroll costs	42	0
Fund raising costs	353	0
Miscellaneous expenses	0	108
Architect's quinquennial inspection fee	0	-35
	<hr/>	<hr/>
	1,321	277
13 Church Centre Expenses	2023	2022
	£	£
Ground rent	1,300	1,300
Water	487	431
Gas & Electricity	1,220	1,329
General maintenance	1,770	1,823
Cleaner's wages	1,145	1,027
Cleaning materials	130	69
	<hr/>	<hr/>
	6,052	5,979
14 Charitable Donations	2023	2022
	£	£
Gloucester Diocesan missions fund	0	0
The Children's Society	0	0
Christian Aid	0	0
Gloucester Foodbank	0	0
Gloucester City Mission	0	0
	<hr/>	<hr/>
	0	0
15 Church and Centre restoration works	2023	2022
	£	£
None this year	0	0
	<hr/>	<hr/>
	0	0

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2023**

16 Detail of Funds movement

	Balance 1 Jan 2023	Income	Expenditure	Transfers	Balance 31 Dec 2023
Unrestricted -					
General Fund	17,792	79,458	-78,961		18,289
Unrestricted (designated) -					
Missions	821	140	0		961
Bells	2,004				2,004
Church Restoration	12,657		0		12,657
Centre maintenance	6,777	2,000	0		8,777
Special donations	0				0
	<u>22,259</u>	<u>2,140</u>	<u>0</u>	<u>0</u>	<u>24,399</u>
Restricted -					
Bells	2,327				2,327
Church Restoration	7,950				7,950
Special donations	0	1,120	-679		441
	<u>10,277</u>	<u>1,120</u>	<u>-679</u>	<u>0</u>	<u>10,718</u>
Totals	<u>50,328</u>	<u>82,718</u>	<u>-79,640</u>	<u>0</u>	<u>53,406</u>

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2023

THE BROCKWORTH PARISH CHURCH CHARITY ACCOUNTS

PERMANENT ENDOWMENT

	2023	2022
	£	£
Balance at 1 January 2023	112,432	109,469
Transfer from Managing Trustees	2,963	2,963
Balance at 31 December 2023	<u>115,395</u>	<u>112,432</u>

MANAGING TRUSTEES ACCOUNT

	2023	2022
	£	£
Balance at 1 January 2023	17,890	20,395
Interest on Permanent Endowment Investment	4,374	4,185
Interest on Managing Trustees Deposit	886	273
	<u>23,150</u>	<u>24,853</u>
Less transfer to Permanent Endowment	2,963	2,963
Less transfer to PCC account	2,000	4,000
Balance at 31 December 2023	<u>18,187</u>	<u>17,890</u>

Notes

In December 2017, the funds representing the Permanent Endowment were invested in the CBF Church of England UK Equity Fund, previously deposited in the CBF Church of England Deposit Fund.
On 31st December 2023, the mid market value was £133,868 (2022 - £118,088).