



**The Parochial Church Council of St George, Brockworth**

**Annual Report and Accounts  
for the year ended 31 December 2022**

Contents

Page

1 - 4	Annual Report
5	Independent Examiner's Report
6	Statement of Financial Activities
7	Net Assets and Liabilities
8 - 11	Notes to the Accounts
12	Brockworth Church Charity Accounts

## **ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT**

**for the year ended 31 December 2022**

#### **Aims and purposes**

St George's Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar, the Reverend Mike Smith, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

#### **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St George's. The PCC assists the Vicar with its advice on the worship and ordering of services and considers how services can involve the many groups that live within our parish.

The PCC is responsible for the maintenance, repair and improvement of St George's Church, the churchyard and the Church Centre in Court Road, Brockworth.

When planning our activities for the year, the Vicar and the PCC are mindful of our mission statement developed by the PCC in conjunction with that of the Gloucester Diocese - "to journey in faith and share God's love". The PCC have considered the Charity Commission's guidance on public benefit and, in particular, we try to enable all people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

#### **Achievements and performance**

##### **Worship and Prayer -**

The staff team, consisting of the Vicar, Lay Reader and retired priests, is keen to offer a range of services throughout the year which the whole community will find beneficial and spiritually fulfilling. Some of our services therefore are more formal in style and some less so.

Regular services take place at St George's Church or in the Church Centre Chapel which is situated more centrally in the village.

During 2022, a regular pattern of Sunday services has been maintained, with a 9am Parish Eucharist in the Church and at 10.30am a less formal Family Worship gathering in the Church Centre.

A regular weekday service of Holy Communion is held in the Church Centre Chapel on Wednesdays at 9.45am.

Baptisms, weddings and funerals were also conducted in St George's Church.

A mid week Home Group meets every Wednesday and the monthly Sunday prayer meeting has developed into a worship and prayer evening.

The weekly electronic services was discontinued in 2022, but it is replaced by a weekly newsheet sent by email to, or printed for, members of the congregation. Services, activities and events are advertised on our Facebook page.

After not being able to celebrate Easter for two years, in 2022 Lent and Easter services were resumed.

All Souls memorial service in the Church Centre, to which families bereaved during the past year are invited, was continued..

## **ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued) for the year ended 31 December 2022**

We have a group of parishioners who are part of ecumenical group leading Open the Book bible stories at the assembly of a primary school in the parish on a fortnightly basis.

A Lent course focusing on worship was delivered during Lent 2022.

Contact was re-established with local primary and pre-schools in 2022 but church visits were cancelled due to further illness.

All are welcome at any of our services and we are trying always to improve the way we let folk know what is going on.

#### **Church Membership -**

There were 99 members on the Church Electoral Roll at the Annual Parish Church Meeting in May 2022. The average weekly attendance, counted during October 2022, was 55.

The total attendance at Easter services was 96 and for Christmas Eve and Christmas Day was over 150.

#### **Occasional Offices -**

These are a great source of mission and outreach and in 2022 we have celebrated 12 baptisms and 9 weddings, and held 18 funerals in our church with another 9 held at the crematorium and conducted by members of the ministry team.

#### **Pastoral care -**

Our pastoral requirements have continued to be demanding in 2022, as we recover from Covid restrictions. Not being able to meet and share coffee after services and at social gatherings, has meant that we have had to be more intentional about how we meet the pastoral needs of our community of faith, and the wider community.

During the second half of 2021, we were able to meet more freely. Coffee has resumed after services and a few social and fund raising events have been held after careful risk assessment. In 2022 our coffee gathering grew as we encouraged both 9am and 10.30am congregations to join together. Space is an issue as the lounge is small for 20 to 25 adults plus children to meet. In summer we are able to meet outside.

The Vicar and Churchwardens, through the church electoral roll, identified those who we considered to be vulnerable and potentially without family nearby. This enabled regular contact to be maintained with them.

Phone calls have been the best way to stay in connect with those struggling with technology. We have also been able to reach out to new people in the community through our Facebook page, our parish magazine and a weekly notice sheet circulated by email.

#### **Mission and evangelism -**

Helping those in need is a demonstration of our faith. In 2022, there was very little income for the Missions Fund, the PCC will allocate available funds in 2023.

The congregation continue to donate used greeting cards to support the Cobalt Unit at Cheltenham, used postage stamps and old mobile phones to support the James Hopkins Trust, old jewellery for the Alzheimers Society, old spectacles for Sightsavers and empty ink cartridges for LINC..

This year St. George's gave £120 to Brockworth Youth Group for the local youth to enjoy a Christmas meal in a restaurant, this meant all them were able to enjoy a meal out without any cost impact on their families.

Some of the events, to which the whole parish is invited, have resumed this year. Events around St George's Day and Ice Cream Sundae were not held. We joined with Brockworth Parish Council for the platinum jubilee event and the Christmas Fair, and we held our popular Chridtmas Tree Festival over the first weekend of December.

Our parish magazine is distributed monthly to parishioners and is available at the Church Centre, Brockworth Community Centre and the local library. It can also be read on St George's website.

#### **Ecumenical relationships -**

Contact with fellow Christians around Brockworth is maintained through the Womans prayer Group, the Good Friday walk of witness, a unity service held at Pentecost and the World Day of Prayer.

#### **Fabric, St George's Church and Church Centre -**

General maintenance continued in 2022 on both the Church and the Church Centre.

The architect's report following the quinquennial inspection in October 2021, was received. Various cracks were again noted, but the church building is in a reasonable state of repair. The architect's comments and recommendations are being worked through.

The redecoration cycle at the Church Centre was resumed with the lounge redecorated and the carpet and curtains replaced.

## **ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL**

### **ANNUAL REPORT (continued) for the year ended 31 December 2022**

#### **Review of financial activities**

The receipts on unrestricted funds were £82,740 and on restricted funds were £nil which resulted in a net surplus on the movement of funds of £4,475.

Income is derived mainly from regular giving by church members using the Parish Giving Scheme or the weekly envelope scheme, collections at church services and other donations. A significant number of regular gifts are made by Gift Aid, this totalled £9,798 in the year. A number of fund raising events were held during the year, raising £5,009. Income also included Church Centre lettings of £11,685 and the feed in tariff from the solar panels on the Church Centre raised £1,804.

The total payments in the year from unrestricted funds were £77,985 and £nil from the restricted funds. The largest item of expenditure, £55,215 was Parish Share which is a payment to the Gloucester Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

The PCC continues to invest fund balances in the Church of England CBF Deposit Fund.

#### **Reserves Policy**

It is a PCC policy to maintain a balance on the general unrestricted fund which equates to at least three months unrestricted payments. This is equivalent to £20,000. This is covered by the cash and deposit balances which also cover the unrestricted but designated funds shown in note 16.

#### **Structure, governance and management**

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The PCC is a charity excepted from registration with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. At St George's, the membership of the PCC consists of the vicar and assistant ministers, churchwardens, readers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend church are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC meet every other month through the year, between these meetings business is transacted by the Standing Committee comprising the vicar, churchwardens, vice-chair, treasurer and secretary.

Other committees of the PCC are -

Church Centre  
Communications.

The Staff team meet regularly to plan duties and discuss current issues.

Deanery Synod -

The Vicar and two elected members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the Church.

## ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

### ANNUAL REPORT (continued) for the year ended 31 December 2022

#### Administrative information

St George's Church is situated in Court Road, Brockworth. It is part of the Diocese of Gloucester within the Church of England. The correspondence address is St George's Office, St George's Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET.

PCC members who have served from 1st January 2022 until the date this report was approved are:

Ex Officio members -	Name	-serving
Vicar	The Reverend Mike Smith (Chair)	
Churchwardens	Mrs Linda Vogwell Mr Chris Sandys	
Licensed Reader	Mrs Louisa Messenger	
Elected members -		
Deanery Synod	Mrs Elizabeth Ashenden Mrs Elizabeth Harbottle	
PCC	Mr Richard Ashenden Mr Derek Harbottle (Treasurer) Mrs Pat Hartwell (Vice-chair) Mrs Lorraine Hickson Mr David Hopkins Mrs Elizabeth Hopkins Mr John Mayne Mrs Claire Otter Mr Michael Owens Mr Stephen Plant	to May 2022   to May 2022  from May 2022 from May 2022  to November 2022
PCC Secretary	(vacant), St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Safeguarding Officer:	Mrs Elizabeth Hopkins, St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Church Administrator	Miss Karen Leach, St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Independent Examiner:	Harper Sheldon, Chartered Accountants, Midway House, Staverton Technology Park, Herrick Way, Staverton, Cheltenham, GL51 6TQ	
Bankers:	Lloyds Bank plc, 19 Eastgate Street, Gloucester, GL1 1NJ	

Approved by the PCC on 26th February 2023 and signed on their behalf by

**Mrs Pat Hartwell**  
PCC Vice-Chair

**INDEPENDENT EXAMINER'S REPORT  
TO THE PCC OF ST GEORGE'S CHURCH BROCKWORTH**

We report on the accounts for the year ended 31 December 2022 which are set out on pages 6 to 12.

This report is made solely to the PCC in accordance with section 145 of the Charities Act 2011 (the 2011 Act). Our work has been undertaken so that we might state to the PCC those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC for my examination work, for this report, or for the opinions we have formed.

**Respective responsibilities of the PCC and examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the 2011 Act do not apply.

It is our responsibility:

- To examine the financial statements (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to our attention.

**Basis of this report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act and to be found in the Church guidance, 2013 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes a consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

**Independent examiner's statement**

In connection with my examination, no matter has come to our attention:

- 1 which gives us reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulationshave not been met; or
- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Harper Sheldon  
Chartered Accountants  
Midway House,  
Staverton Technology Park,  
Herrick Way,  
Staverton,  
Cheltenham  
GL51 6TQ**

**2022**

**ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 December 2022

	<i>Note</i>	<b>Unrestricted Funds</b> £	<b>Restricted Funds</b> £	<b>2022 Total</b> £	<b>2021</b> £
<b>INCOME</b>					
Fees	3	7,561		7,561	7,156
Giving	4	50,631		50,631	58,342
Bank interest received	6	369		369	18
Fund Raising	7	5,009		5,009	4,774
Other Receipts	8	6,240		6,240	2,844
Church Centre Lettings	9	12,444		12,444	5,714
Magazine sales & advertising		486		486	547
<b>TOTAL INCOME</b>		<b>82,740</b>	<b>0</b>	<b>82,740</b>	<b>79,395</b>
<b>EXPENDITURE</b>					
Parish Share		55,215		55,215	53,555
Church Expenses	10	6,532		6,532	8,258
Parish Office Expenses	11	9,952		9,952	9,709
Other Expenses	12	277		277	1,209
Church Centre Expenses	13	5,989		5,989	6,687
Charitable Donations	14	0		0	0
Church and Centre Restoration Works	15	0		0	3,286
<b>TOTAL EXPENDITURE</b>		<b>77,965</b>	<b>0</b>	<b>77,965</b>	<b>82,704</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>4,775</b>	<b>0</b>	<b>4,775</b>	<b>(3,309)</b>
<b>Total funds brought forward</b>		<b>35,276</b>	<b>10,277</b>	<b>45,553</b>	<b>48,862</b>
<b>Total funds carried forward</b>		<b>40,051</b>	<b>10,277</b>	<b>50,328</b>	<b>45,553</b>

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

STATEMENT OF ASSETS AND LIABILITIES  
as at 31 December 2022

	<i>Note</i>	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 £
<b>MONETARY ASSETS</b>					
CBF Deposit Fund		18,162	10,277	28,439	28,069
Lloyds Bank Accounts		21,256		21,256	26,632
Cash Float		34		34	2
<b>TOTAL MONETARY ASSETS</b>		<b>39,452</b>	<b>10,277</b>	<b>49,729</b>	<b>54,703</b>
<b>OTHER CURRENT ASSETS</b>					
Debtors and Prepayments		6,000		6,000	3,300
<b>TOTAL CURRENT ASSETS</b>		<b>45,452</b>	<b>10,277</b>	<b>55,729</b>	<b>58,003</b>
<b>CURRENT LIABILITIES</b>					
Creditors		4,870		4,870	11,149
Fees received in advance		531		531	1,301
		<b>5,401</b>	<b>0</b>	<b>5,401</b>	<b>12,450</b>
<b>NET ASSETS</b>		<b>40,051</b>	<b>10,277</b>	<b>50,328</b>	<b>45,553</b>
<b>FUNDS</b>					
Unrestricted (general fund)	16	17,792		17,792	17,417
Unrestricted (designated funds)	16	22,259		22,259	17,859
Restricted funds	16		10,277	10,277	10,277
		<b>40,051</b>	<b>10,277</b>	<b>50,328</b>	<b>45,553</b>

The financial statements were approved by the PCC on 26th February 2023 and signed on their behalf by

Mrs Pat Hartwell  
PCC Vice-Chair

Derek Harbottle  
PCC Treasurer



## ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

#### 1 Basis of Accounting

The financial statements of the PCC have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006.

#### 2 Accounting Policies

The financial statements include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

These accounts are prepared on an income and expenditure basis.

Restricted funds must be used for the purpose for which the money was given or donated.

General funds represent unrestricted money that can be used for the general charitable purposes of the PCC.

Designated funds represent unrestricted money that has been earmarked for a specific purpose by the PCC. This money may be re-designated by the PCC at any time.

<b>3 Fees</b>	<b>2022</b>	<b>2021</b>
	£	£
PCC fees for occasional services - weddings, funerals etc.	7,561	7,156

<b>4 Giving</b>	<b>2022</b>	<b>2021</b>
	£	£
Collections in Church	1,189	1,002
Planned giving	33,369	34,916
Gift Aid	9,798	9,930
Legacies & grants	3,952	8,000
General donations	1,811	3,917
Specific donations -	500	0
For Church Centre	0	200
For TV and stand equipment	0	347
Missions Fund income an For Church Centre coffee machine	12	30
	<u>50,631</u>	<u>58,342</u>

#### 5 Income Tax Recovered

The figure shown in the Income and Expenditure Account includes the claim for Gift Aid from HMRC for the year ended 31 December 2022 and an additional amount claimed under the Gift Aid Small Donations Scheme for the year ended 5th April 2022.

<b>6 Investment Income</b>	<b>2022</b>	<b>2021</b>
	£	£
Deposit account interest	369	18

**ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2022**

<b>7 Fund Raising</b>	<b>2022</b>	<b>2021</b>
	£	£
Spring Fair	194	766
Christmas fair	1,431	1,435
Toddler Group	100	0
Tea Dances	993	410
Musical evenings	1,307	593
Ice cream Sundae	0	367
Smartie tubes	62	303
Christmas tree festival	276	321
Other events	466	364
	<hr/>	<hr/>
	4,829	4,559
100 Club Income	540	575
100 Club Prizes	(360)	(360)
	<hr/>	<hr/>
	5,009	4,774
<b>8 Other Receipts</b>	<b>2022</b>	<b>2021</b>
	£	£
LPoW grant re vat	436	0
Solar panels FIT	1,804	1,544
Gloucester DBF - vacancy services	0	0
Brockworth Church Charity	4,000	1,300
	<hr/>	<hr/>
	6,240	2,844
<b>9 Church Centre Lettings</b>	<b>2022</b>	<b>2021</b>
	£	£
Regular lettings	9,463	4,535
Occasional lettings	2,232	1,169
Donations from hall users	749	10
	<hr/>	<hr/>
	12,444	5,714
<b>10 Church Expenses</b>	<b>2022</b>	<b>2021</b>
	£	£
Altar requisites	209	205
Ministers expenses	694	862
Organists	590	490
Printing and stationery	157	196
Electricity	675	627
Insurance	2,672	2,616
General maintenance	810	904
Churchyard upkeep	211	1,850
Payaz donation equipment	514	0
TV and stand for family worship	0	508
	<hr/>	<hr/>
	6,532	8,258

**ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2022**

<b>11 Parish Office Expenses</b>	<b>2022</b>	<b>2021</b>
	£	£
Staff costs	8,388	8,328
Telephone & internet	601	724
Computer & Photocopier	583	477
Post and stationery	380	180
	<u>9,952</u>	<u>9,709</u>
<b>12 Other Expenses</b>	<b>2022</b>	<b>2021</b>
	£	£
Licences	204	270
Miscellaneous expenses	108	139
Architect's quinquennial inspection fee	-35	800
	<u>277</u>	<u>1,209</u>
<b>13 Church Centre Expenses</b>	<b>2022</b>	<b>2021</b>
	£	£
Ground rent	1,300	1,300
Water	431	288
Gas & Electricity	1,339	1,391
General maintenance	1,823	2,810
Cleaner's wages	1,027	497
Cleaning materials	69	54
Coffee machine	0	347
	<u>5,989</u>	<u>6,687</u>
<b>14 Charitable Donations</b>	<b>2022</b>	<b>2021</b>
	£	£
Gloucester Diocesan missions fund	0	0
The Children's Society	0	0
Christian Aid	0	0
Gloucester Foodbank	0	0
Gloucester City Mission	0	0
	<u>0</u>	<u>0</u>
<b>15 Church and Centre restoration works</b>	<b>2022</b>	<b>2021</b>
	£	£
Stonework repairs over north door and replastering	0	2,614
Church Centre front fence	0	672
	<u>0</u>	<u>3,286</u>

**ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2022**

**16 Detail of Funds movement**

	Balance 1 Jan 2022	Income	Expenditure	Transfers	Balance 31 Dec 2022
<b>Unrestricted -</b>					
General Fund	17,417	78,340	-77,965		17,792
<b>Unrestricted (designated) -</b>					
Missions	809	12	0		821
Bells	2,004				2,004
Church Restoration	12,221	436	0		12,657
Centre maintenance	2,825	3,952	0		6,777
Special donations	0				0
	17,859	4,400	0	0	22,259
<b>Restricted -</b>					
Bells	2,327				2,327
Vestry refurbishment	0				0
Church Restoration	7,950				7,950
	10,277	0	0	0	10,277
<b>Totals</b>	<b>45,553</b>	<b>82,740</b>	<b>-77,965</b>	<b>0</b>	<b>50,328</b>

**ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL**

**for the year ended 31 December 2022**

**THE BROCKWORTH PARISH CHURCH CHARITY ACCOUNTS**

**PERMANENT ENDOWMENT**

	<b>2022</b>	<b>2021</b>
	£	£
Balance at 1 January 2022	109,469	106,506
Transfer from Managing Trustees	2,963	2,963
Balance at 31 December 2022	<u>112,432</u>	<u>109,469</u>

**MANAGING TRUSTEES ACCOUNT**

	<b>2022</b>	<b>2021</b>
	£	£
Balance at 1 January 2022	20,395	20,659
Interest on Permanent Endowment Investment	4,185	3,988
Interest on Managing Trustees Deposit	<u>273</u>	<u>11</u>
	24,853	24,658
Less transfer to Permanent Endowment	2,963	2,963
Less transfer to PCC account	4,000	1,300
Balance at 31 December 2022	<u>17,890</u>	<u>20,395</u>

**Notes**

In December 2017, the funds representing the Permanent Endowment were invested in the CBF Church of England UK Equity Fund, previously deposited in the CBF Church of England Deposit Fund.

On 31st December 2022, the mid market value was £118,088 (2021 - £143,437).