



The Parochial Church Council of St George, Brockworth

**Annual Report and Accounts
for the year ended 31 December 2021**

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ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT for the year ended 31 December 2021

Aims and purposes

St George's Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar, the Reverend Mike Smith, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St George's. The PCC assists the Vicar with its advice on the worship and ordering of services and considers how services can involve the many groups that live within our parish.

The PCC is responsible for the maintenance, repair and improvement of St George's Church, the churchyard and the Church Centre in Court Road, Brockworth.

When planning our activities for the year, the Vicar and the PCC are mindful of our mission statement developed by the PCC in conjunction with that of the Gloucester Diocese - "to journey in faith and share God's love". The PCC have considered the Charity Commission's guidance on public benefit and, in particular, we try to enable all people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

Achievements and performance

Worship and Prayer -

The staff team, consisting of the Vicar, Lay Readers and retired priests, is keen to offer a range of services throughout the year which the whole community will find beneficial and spiritually fulfilling. Some of our services therefore are more formal in style and some less so.

Regular services take place at St George's Church or in the Church Centre Chapel which is situated more centrally in the village.

However, during 2021, the traditional rhythm of church gatherings has continued to be significantly affected by the restrictions applied by the UK Government to counteract the Covid-19 pandemic. The Vicar and PCC have followed the guidelines established by the Church of England Recovery Group and the Diocese of Gloucester.

The Church was closed and services suspended until April 2021. Following a risk assessment and further consideration of the Church of England Recovery Group guidelines, Sunday worship gatherings were resumed with attendance initially limited to 30 - this was relaxed later in the year as Government guidelines were relaxed.

The 10.30am All-Age worship gathering, which had been continued on Zoom during lockdown, also returned to the Church Centre.

Weddings and funerals were also conducted in St George's Church, with guests limited to 70.

Throughout 2021, we continued with the weekly electronic services to keep the worshipping community connected, sent by email to, or printed for, members of the congregation. We were also able to offer live-streamed services, and prerecorded services to be viewed on Facebook or YouTube.

Unfortunately, there were no services held over Easter 2021, but we were able to hold our annual All Souls memorial service, in the Church Centre, to which families bereaved during the past year are invited.

We were able to celebrate Christmas 2021 with a carols and readings service, a family crib service and the midnight mass.

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT (continued) for the year ended 31 December 2021

We have two groups of parishioners who are part of ecumenical groups leading Open the Book bible stories at the assemblies of our two primary schools on a fortnightly basis. We were able to resume these in November 2021,

Our Lent groups resumed in 2021 and held by Zoom, but our weekly Lent lunch was remained suspended.

The Church "Experience" offered to the two local primary schools remained suspended in 2021.

All are welcome at any of our services and we are trying always to improve the way we let folk know what is going on.

Church Membership -

There were 92 members on the Church Electoral Roll at the Annual Parish Church Meeting in April 2021. The average weekly attendance, counted during October 2021, was 64, and the average number who viewed the weekly video was 48. The total attendance at Easter services was nil as the church was closed, and for Christmas Eve and Christmas Day the total attendance was 52 with nearly 90 views of the videos of the midnight and Christmas Day morning services.

Occasional Offices -

These are a great source of mission and outreach and in 2021 we have celebrated 4 baptisms and 12 weddings, and held 18 funerals in our church with another 20 held at the crematorium and conducted by members of the ministry team. After nearly 50 years of service, Gordon Clifford, a Reader at St George's, moved away to be closer to his family. Gordon had a significant funeral ministry and this will impact the number of funerals the church team are able to lead.

Pastoral care -

Our pastoral requirements have continued to be demanding in 2021, due to Covid. Not being able to meet and share coffee after services and at social gatherings, has meant that we have had to be more intentional about how we meet the pastoral needs of our community of faith, and the wider community.

During the second half of 2021, we have been able to meet more freely. Coffee has resumed after services and a few social and fund raising events have been held after careful risk assessment.

The Vicar and Churchwardens, through the church electoral roll, identified those who we considered to be vulnerable and potentially without family nearby. This enabled regular contact to be maintained with them.

Phone calls have been the best way to stay in connect with those struggling with technology. We have also been able to reach out to new people in the community through our Facebook page, our parish magazine and the weekly E-service.

Mission and evangelism -

Helping those in need is a demonstration of our faith. In 2021, there was very little income for the Missions Fund, the PCC will allocate available funds in 2022.

The congregation continue to donate used greeting cards to support the Cobalt Unit at Cheltenham, used postage stamps and old mobile phones to support the James Hopkins Trust, old jewellery for the Alzheimers Society and old spectacles for Africa.

Some of the events, to which the whole parish is invited, have had to be cancelled again this year. Events around St George's Day and Carols by Candlelight were cancelled. But it was possible to hold Ice Cream Sundae in August and the Christmas Tree Festival over the first weekend of December.

Our parish magazine is distributed monthly to parishioners and is available at the Church Centre, Brockworth Community Centre and the local library. It can also be read on St George's website.

Ecumenical relationships -

Contact with fellow Christians around Brockworth is maintained through the Womans prayer Group, the Good Friday walk of witness, a unity service held at Pentecost and the World Day of Prayer.

Fabric, St George's Church and Church Centre -

General maintenance continued in 2021 on both the Church and the Church Centre.

The internal replastering of the north wall was completed.

The architect's quinquennial inspection was carried out in October 2021 and the report is awaited.

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT (continued) for the year ended 31 December 2021

Review of financial activities

The receipts on unrestricted funds were £74,395 and on restricted funds were £5,000 which resulted in a net deficit on the movement of funds of £3,309. In particular, following the lockdown regulations, the deficit on the General fund amounted to £4,745, due to continued loss of income and modest savings on expenditure.

Income is derived mainly from regular giving by church members using the Parish Giving Scheme or the weekly envelope scheme, collections at church services and other donations. A significant number of regular gifts are made by Gift Aid, this totalled £9,930 in the year. A few fund raising events were held during the year, raising £4,774. Income also included Church Centre lettings of £5,704 and the feed in tariff from the solar panels on the Church Centre raised £1,544.

The total payments in the year from unrestricted funds were £82,389 and £315 from the restricted funds. The largest item of expenditure, £53,555 was Parish Share which is a payment to the Gloucester Diocesan Board of Finance to enable it to provide the parish with clergy and support services. Restoration works included the final payment for replastering the north wall of £2,614.

The PCC continues to invest fund balances in the Church of England CBF Deposit Fund.

Reserves Policy

It is a PCC policy to maintain a balance on the general unrestricted fund which equates to at least three months unrestricted payments. This is equivalent to £20,000. This is covered by the cash and deposit balances which also cover the unrestricted but designated funds shown in note 16.

Structure, governance and management

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The PCC is a charity excepted from registration with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. At St George's, the membership of the PCC consists of the vicar and assistant ministers, churchwardens, readers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend church are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC meet every other month through the year, between these meetings business is transacted by the Standing Committee comprising the vicar, churchwardens, vice-chair, treasurer and secretary.

Other committees of the PCC are -
Fundraising and events
Church Centre
Communications.

The Staff team meet regularly to plan duties and discuss current issues.

Deanery Synod -

The Vicar and two elected members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the Church.

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT (continued) for the year ended 31 December 2021

Administrative information

St George's Church is situated in Court Road, Brockworth. It is part of the Diocese of Gloucester within the Church of England. The correspondence address is St George's Office, St George's Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET.

PCC members who have served from 1st January 2021 until the date this report was approved are:

	<i>Name</i>	<i>servicing</i>
Ex Officio members - Vicar	The Reverend Mike Smith (Chair)	
Churchwardens	Mrs Linda Vogwell Mr Chris Sandys Mr Richard Ashenden	from April 2021 to April 2021
Licensed Readers	Mr Gordon Clifford Mrs Louisa Messenger	to October 2021
Elected members - Deanery Synod	Mrs Elizabeth Ashenden Mrs Elizabeth Harbottle	
PCC	Mr Richard Ashenden Mrs Ann Dunn Mr Derek Harbottle (Treasurer) Mrs Pat Hartwell (Vice-chair) Mrs Lorraine Hickson Mr David Hopkins Mrs Elizabeth Hopkins Mr Michael Owens Mr Stephen Plant	from April 2021 to April 2021
PCC Secretary	Mrs Lianne Eve, St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Safeguarding Officer:	Mrs Elizabeth Hopkins, St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Church Administrator	Miss Karen Leach, St George's Office, Church Centre, Court Road, Brockworth, Gloucester, GL3 4ET	
Independent Examiner:	Harper Sheldon, Chartered Accountants, Midway House, Staverton Technology Park, Herrick Way, Staverton, Cheltenham, GL51 6TQ	
Bankers:	Lloyds Bank plc, 6 The Parade, Court Road, Brockworth, Gloucester, GL3 4EW	

Approved by the PCC on 14th March 2022 and signed on their behalf by

Mrs Pat Hartwell
PCC Vice-Chair

**INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF ST GEORGE'S CHURCH BROCKWORTH**

We report on the accounts for the year ended 31 December 2021 which are set out on pages 6 to 12.

This report is made solely to the PCC in accordance with section 145 of the Charities Act 2011 (the 2011 Act). Our work has been undertaken so that we might state to the PCC those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC for my examination work, for this report, or for the opinions we have formed.

Respective responsibilities of the PCC and examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the 2011 Act do not apply.

It is our responsibility:

- To examine the financial statements (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to our attention.

Basis of this report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act and to be found in the Church guidance, 2013 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes a consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to our attention:

- 1 which gives us reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulationshave not been met; or
- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Harper Sheldon
Chartered Accountants
Midway House,
Staverton Technology Park,
Herrick Way,
Staverton,
Cheltenham
GL51 6TQ**

2022

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2021

	<i>Note</i>	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 £
INCOME					
Fees	3	7,156		7,156	2,102
Giving	4	53,342	5,000	58,342	47,430
Bank interest received	6	18		18	212
Fund Raising	7	4,774		4,774	2,532
Other Receipts	8	2,844		2,844	4,424
Church Centre Lettings	9	5,714		5,714	3,378
Magazine sales & advertising		547		547	438
TOTAL INCOME		74,395	5,000	79,395	60,516
EXPENDITURE					
Parish Share		53,555		53,555	53,555
Church Expenses	10	7,943	315	8,258	7,356
Parish Office Expenses	11	9,709		9,709	7,995
Other Expenses	12	1,209		1,209	447
Church Centre Expenses	13	6,687		6,687	5,502
Charitable Donations	14	0		0	369
Church and Centre Restoration Works	15	3,286		3,286	4,676
TOTAL EXPENDITURE		82,389	315	82,704	79,900
NET MOVEMENT IN FUNDS		(7,994)	4,685	(3,309)	(19,384)
Total funds brought forward		43,270	5,592	48,862	68,246
Total funds carried forward		35,276	10,277	45,553	48,862

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

STATEMENT OF ASSETS AND LIABILITIES

as at 31 December 2021

	<i>Note</i>	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 £
MONETARY ASSETS					
CBF Deposit Fund		17,792	10,277	28,069	36,751
Lloyds Bank Accounts		26,632		26,632	15,065
Cash Float		2		2	2
TOTAL MONETARY ASSETS		44,426	10,277	54,703	51,818
OTHER CURRENT ASSETS					
Debtors and Prepayments		3,300		3,300	3,557
TOTAL CURRENT ASSETS		47,726	10,277	58,003	55,375
CURRENT LIABILITIES					
Creditors		11,149		11,149	4,798
Fees received in advance		1,301		1,301	1,715
		12,450	0	12,450	6,513
NET ASSETS		35,276	10,277	45,553	48,862
FUNDS					
Unrestricted (general fund)	16	17,417		17,417	17,155
Unrestricted (designated funds)	16	17,859		17,859	26,115
Restricted funds	16		10,277	10,277	5,592
		35,276	10,277	45,553	48,862

The financial statements were approved by the PCC on 14th March 2022 and signed on their behalf by

Mrs Pat Hartwell
PCC Vice-Chair

Derek Harbottle
PCC Treasurer

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021

1 Basis of Accounting

The financial statements of the PCC have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006.

2 Accounting Policies

The financial statements include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

These accounts are prepared on an income and expenditure basis.

Restricted funds must be used for the purpose for which the money was given or donated.

General funds represent unrestricted money that can be used for the general charitable purposes of the PCC.

Designated funds represent unrestricted money that has been earmarked for a specific purpose by the PCC. This money may be re-designated by the PCC at any time.

3 Fees	2021	2020
	£	£
PCC fees for occasional services - weddings, funerals etc.	7,156	2,102

4 Giving	2021	2020
	£	£
Collections in Church	1,002	1,149
Planned giving	34,916	30,544
Gift Aid	9,930	9,660
Legacies & grants	8,000	0
General donations	3,917	4,860
Specific donations - For TV and stand equipment	200	0
For Church Centre coffee machine	347	0
In memorium for Restoration Fund	0	245
For Church laptop to record services	0	429
Missions Fund income and collections	30	543
	<u>58,342</u>	<u>47,430</u>

5 Income Tax Recovered

The figure shown in the Income and Expenditure Account includes the claim for Gift Aid from HMRC for the year ended 31 December 2021 and an additional amount claimed under the Gift Aid Small Donations Scheme for the year ended 5th April 2021.

6 Investment Income	2021	2020
	£	£
Deposit account interest	18	212

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2021**

7 Fund Raising	2021	2020
	£	£
Spring Fair	766	327
Christmas fair	1,435	729
Toddler Group	0	317
Tea Dances	410	428
Music evenings	593	0
Ice cream Sundae	367	0
Smartie tubes	303	328
Christmas tree festival	321	0
Other events	364	136
	<hr/>	<hr/>
	4,559	2,265
100 Club Income	575	627
100 Club Prizes	(360)	(360)
	<hr/>	<hr/>
	4,774	2,532
8 Other Receipts	2021	2020
	£	£
LPoW grant re vat	0	757
Solar panels FIT	1,544	1,658
Gloucester DBF - vacancy services	0	709
Brockworth Church Charity	1,300	1,300
	<hr/>	<hr/>
	2,844	4,424
9 Church Centre Lettings	2021	2020
	£	£
Regular lettings	4,535	2,731
Occasional lettings	1,169	497
Donations from hall users	10	150
	<hr/>	<hr/>
	5,714	3,378
10 Church Expenses	2021	2020
	£	£
Altar requisites	205	181
Ministers expenses	862	1,191
Organists	490	300
Printing and stationery	196	23
Electricity	627	640
Insurance	2,616	2,547
General maintenance	904	745
Churchyard upkeep	1,850	1,300
TV and stand for family worship	508	0
Laptop for recording services	0	429
	<hr/>	<hr/>
	8,258	7,356

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2021**

11 Parish Office Expenses	2021	2020
	£	£
Staff costs	8,328	6,632
Telephone & internet	724	740
Computer & Photocopier	477	496
Post and stationery	180	127
	9,709	7,995
12 Other Expenses	2021	2020
	£	£
Licences	270	191
Miscellaneous expenses	139	256
Architect's quinquennial inspection fee	800	0
	1,209	447
13 Church Centre Expenses	2021	2020
	£	£
Ground rent	1,300	1,300
Water	288	281
Gas & Electricity	1,391	1,098
General maintenance	2,810	2,575
Cleaner's wages	497	225
Cleaning materials	54	23
Coffee machine	347	0
	6,687	5,502
14 Charitable Donations	2021	2020
	£	£
Gloucester Diocesan missions fund	0	369
The Children's Society	0	0
Christian Aid	0	0
Gloucester Foodbank	0	0
Gloucester City Mission	0	0
	0	369
15 Church and Centre restoration works	2021	2020
	£	£
Stonework repairs over north door and replastering	2,614	3,215
Church Centre front fence	672	0
Roof and tower lead repairs	0	316
Church Centre fixed wiring remedial works	0	1,145
	3,286	4,676

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2021

16 Detail of Funds movement

	Balance 1 Jan 2021	Income	Expenditure	Transfers	Balance 31 Dec 2021
Unrestricted -					
General Fund	17,155	73,818	-78,563	5,007	17,417
Unrestricted (designated) -					
Missions	779	30	0		809
Bells	2,004				2,004
Church Restoration	19,835		-2,614	-5,000	12,221
Centre maintenance	3,497		-672		2,825
Special donations	0	547	-540	-7	0
	26,115	577	-3,826	-5,007	17,859
Restricted -					
Bells	2,327				2,327
Vestry refurbishment	315		-315		0
Church Restoration	2,950	5,000			7,950
	5,592	5,000	-315	0	10,277
Totals	48,862	79,395	-82,704	0	45,553

ST GEORGE, BROCKWORTH - PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2021

THE BROCKWORTH PARISH CHURCH CHARITY ACCOUNTS

PERMANENT ENDOWMENT

	2021	2020
	£	£
Balance at 1 January 2021	106,506	103,543
Transfer from Managing Trustees	2,963	2,963
Balance at 31 December 2021	<u>109,469</u>	<u>106,506</u>

MANAGING TRUSTEES ACCOUNT

	2021	2020
	£	£
Balance at 1 January 2021	20,659	21,002
Interest on Permanent Endowment Investment	3,988	3,832
Interest on Managing Trustees Deposit	11	88
	<u>24,658</u>	<u>24,922</u>
Less transfer to Permanent Endowment	2,963	2,963
Less transfer to PCC account	1,300	1,300
Balance at 31 December 2021	<u>20,395</u>	<u>20,659</u>

Notes

In December 2017, the funds representing the Permanent Endowment were invested in the CBF Church of England UK Equity Fund, previously deposited in the CBF Church of England Deposit Fund.

On 31st December 2021, the mid market value was £143,437 (2020 - £119,273).