

## Meeting of the full PCC at St George's Church Centre Monday 7<sup>th</sup> November 2022, 7pm

**Attendance of those to be recorded :** Mike Smith, Linda Vogwell, Chris Sandys, Derek Harbottle, Lizbeth Harbottle, Dave Hopkins, Liz Hopkins, Louisa Messenger, Claire Otter, Liz Ashenden, John Mayne, Steve Plant, Mike Owens, Pat Hartwell, Karen Leach, Ben Preece-Smith

**Apologies :** No apologies

### Agenda

1. **Prayers**  
The meeting opened at 7pm and started with prayers.
2. **Apologies**  
No apologies.
3. **Approval of minutes from PCC meeting held on 5<sup>th</sup> September 2022**  
Proposed by Linda Vogwell, seconded by Liz Hopkins with the following amendments :
  1. Finance Report - point 5 - SSE contract runs to 31st January 2025.
  2. Finance Report - point 7 - delete "...use of endowed fund.." and replace with "use of Church Charity account".
  3. Discussion regarding fundraising - point 6 - delete the word debt as incorrect and replace with "deficit on the General Fund".
  4. Claire Potter should be Claire Otter in various places.
  5. Linda is not monitoring wall and did not write to Tim again. Mike Smith is taking ongoing photos.
4. **Actions/Matters arising**
  - a) Agreed PCC Away Day is Saturday 21<sup>st</sup> January 2023 in morning.
  - b) Mike S said Open Invitation to Deanory Synod on 10<sup>th</sup> November– all welcome.
  - c) Chris S has given Payaz training to two couples that open the church. He offered training to anyone else eg. vergers.
  - d) Churchyard Tidy Up – thank you to Claire Sandys and Pat H for organising.
  - e) Christmas Fair 26<sup>th</sup> November – volunteers needed – more opportunities for all to be involved.
  - f) Christian Light Party took place on 31<sup>st</sup> October in Church Centre – 19 children and 13 adults attended. Thank you to Leigh Mayne and Sarah Smith who organised this.
  - g) Christmas Tree Festival – Linda V advised that invitations had been sent out.
5. **Presentation & Discussion by Ben Preece-Smith**  
Ben has returned to, again, explain how the Glebe Land at the Church Centre could be used for housing pods to temporarily house key workers from GRH.

Discussion ensued.

To sum up, the 'next step' is that we - as a church - need to consider one of three options and return our thoughts to the Diocese. These three options are:

- 1) We fully support the Diocese proposals to develop the land with temporary pods for housing NHS staff.
- 2) We support the plan, but with a clear desire that the Diocese takes responsibility for the communication and offers a contact point for the community to share comments, thus protecting the St George's congregation from local anti-development feeling.
- 3) We don't support the plan and want to consider alternative use of the land.

## 6. Finance Report – See Appendix 1 & 2

- Our fundraising so far this year is £2500.
- Planned Giving – currently below budget. Parish Giving Scheme – lost 4 people and gained 2 people.
- Derek requested some direction - should he allocate whole of £3952 to income or are there plans to use it in the future? Discussion ensued regarding using some of this for LED lights in Church Centre. Mike O said that his son could give a quote for this. This is going to be discussed in next Church Centre Committee meeting.
- Derek has taken out the £100 allocated to Church Centre maintenance each month and replaced the figure with actual cost, which is less.
- Derek has included the Parish Share commitment as paid in full.
- We agree to pay our Parish Share in full for 2022.  
Proposed by Liz Ashenden, seconded by Dave Hopkins. All in favour.
- Diocese said Parish Share for 2023 is £56,319. The Diocese want a decision by 12/11/22 to agree/not agree to pay this amount. Mike S said wait for Christmas Services to see income; 12/11/22 is not realistic.
- We will advise Diocese by 16/01/23 of our decision to pay the full Parish Share for 2023.  
Proposed by Dave Hopkins, seconded by Mike Owens. All in favour.
- Counter Proposal : We are prepared, now, to commit to pay £55,215 for 2023 Parish Share, but not prepared to commit to the £56,319 until 16/01/23.  
Proposed by Liz Ashenden, seconded by Liz Hopkins. All in favour.

## 7. Churchwardens' report

- **Quinquennial Report**  
Linda V advised we have received the Quinquennial Report after over a year. 83 pages long. Linda V and Derek H spent several hours doing research and going over it. The surveyor sent the report to the Diocese before we had agreed it. It shows that lots of work is needed – lots of this work as appeared on previous reports. There is one urgent issue on the report. Report is to be passed to all PCC members to read and then the urgent issue can be discussed and action agreed.

- **Bell tower**  
The bell tower was broken into. Mike O to re-do lock. Lock to go into ground to make more secure. Unsure if a faculty is required – Linda V in contact with Diocese regarding this.
- **Re-surfacing of road**  
The road that the church is in (by the allotments) is to be resurfaced over the Christmas Tree Festival weekend. Will not affect the festival. The council reassured Chris S that the greenery will be cut back before re-surfacing takes place.
- **Payaz machine**  
The Payaz machine was used at the All Souls' Service (£70 donated) and ?????Chris to advise me?????? (£180 donated).
- **Book of Condolence for the Queen**  
Diocese accepted all of our pages and they will be going into the Heritage Archives.
- **Churchyard Tidy Up**  
This activity has got momentum – people within the community coming to help, not just current churchgoers.

**8. Safeguarding**

Liz Hopkins has spoken to Mike S and there are a lot of points for them to discuss, so at the next PCC meeting Liz H will provide further information to PCC. There is likely to be training given in the future to certain individuals regarding safeguarding.

**9. Highlights from Committees**

- **Church Centre**  
Emergency lighting installed and fire alarm/smoke detectors installed  
Health & safety checks all done.  
Bryn to continue with contract – to do mowing, weeding, clearing gutters and other jobs specifically assigned to him by Mike S/Karen.
- **Communications**  
Meeting has not yet happened – re-scheduled for 10<sup>th</sup> November.

**10. Correspondence - None**

**11. Any other business - None**

**Date of next meetings:** SC meeting Mon 5<sup>th</sup> December 2022, 7pm, Church Centre  
PCC meeting Mon 16<sup>th</sup> January 2023, 7pm, Church Centre

## **Appendix 1**

### **Treasurer's notes**

#### **General Fund for 2022**

I have had a more detailed look at the figures for 2022, and especially items of expenditure, and using the criteria outlined below, the fund raising needed to balance the General Fund is reduced to £9,000, (we have raised £2,525 so far in 2022).

Planned giving – remains below budget, current forecast is just £33,000 compared with £36,000 in the budget figures. In the PGS we have lost four members and gained two and we have no new members to the envelope scheme.

In arriving at these figures for the General Fund, I have incorporated the following –

1. The whole of the grant received from the National Lottery Community Fund of £3,952 is included as income in 2022, therefore there is no amount to carry forward to 2023 – is this acceptable to the PCC, are there any plans to spend this grant, should any be carried forward to 2023?
2. I have taken out the budget figure of £100 per month for the Centre maintenance and replaced it with the actual costs incurred in 2022.
3. That the Parish Share commitment for 2022 is paid in full, please can the PCC agree to this.

When the final figures are known, I would propose that an amount is transferred from the Church Charity (as last year) to cover the deficit on the General Fund, we can discuss this at our January meeting .

### **Other items**

#### **Parish Share for 2023**

The amount requested by the Deanery allocation is £56,319 – this is a 2% increase over our 2022 commitment. Though the Diocese have indicated that the total parish share request will be “frozen” at the 2022 level for 2023, they have asked Deaneries if a further 2% can be paid to offset the total Diocesan under commitment of £629,583.

DJH – 5<sup>th</sup> November 2022

Appendix 2		ST. GEORGE BROCKWORTH			
		PCC General Fund - forecast for 2022 (Nov 2022)			
INCOME		2022 budget		2022 forecast	
Fees	Statutory Administration		7,500		6,300
Giving	Planned giving	36,000		33,000	
	Collections in Church	1,500		1,200	
	Gift aid	9,900		9,800	
	Donations	3,000		1,700	
	Legacies and grants	0	50,400	3,952	49,652
Other	Bank interest	50		300	
	Magazine & adverts	500	550	500	800
Church centre	Lettings	8,000		10,500	
	FIT from solar panels	1,700		1,803	
	Donations	500	10,200	649	12,952
Fund raising target for 2022 in order to achieve break even on General Fund			12,000		
Fund raising needed for 2022					9,000
NB. Fund raising to date is £2,525					
Totals			80,650		78,704
EXPENDITURE					
Parish Share			55,215		55,215
Church expenses					
	Altar requisities	300		200	
	Ministry team	800		600	
	Organist	600		600	
	Printing	200		100	
	Electricity	1,000		800	
	Insurance	2,650		2,672	
	General maintenance	1,000		600	
	Churchyard upkeep	1,500		300	
	Payaz donation equip	0		500	
	Quinquennial inspection	0	8,050	0	6,372
Parish office expenses					
	Staff costs	8,750		8,750	
	Telephone/internet	740		600	
	Photocopier/computer	750		650	
	Post and stationery	250	10,490	300	10,300
Other expenses			250		300
Church centre expenses					
	Ground rent	1,300		1,300	
	Water	300		400	
	Gas and electricity	1,750		1,400	
	General & grounds maint.	2,500		2,000	
	Cleaner's wages	800		900	
	Cleaing materials & misc	150	6,800	100	6,100
Totals			80,805		78,287
SURPLUS / (DEFICIT)			(155)		417