

Treasurer

Mr Derek Harbottle, 31 Green Street, Brockworth, GL3 4LU

Secretary

Lisa Townsend

**St. George's Church****Brockworth****Parish Priest**

Rev. Mike Smith, The Vicarage
42 Court Road, Brockworth,
GL3 4ET

Minutes of the full PCC meeting held on Monday 24th April 2023 at 7pm in the Church Centre

In Attendance:

Mike Smith
Linda Vogwel
Derek Harbottle
Lizbeth Harbottle
Dave Hopkins
Liz Hopkins
Louisa Messenger
John Mayne
Pat Hartwell
Michael Owens
Tom Poulton
Ally Morgan

Derek Harbottle has kindly agreed to continue with his role as Treasurer

Nominated by Dave Hopkins

Seconded by John Mayne

Prayer of thanks given by Mike

1 - *The meeting opened with prayer.*

2 - **Apologies received:**

Liz Ashenden

Claire Otter

3 - **Approval of minutes from PCC Monday 16th January 2023**

Minutes of the PCC meeting from Monday 16th January 2023 were drawn to everyone's attention. There were no comments made and these minutes were accepted as a correct record proposed by Dave Hopkins and seconded by John Mayne.

Approval of minutes from PCC Monday 26th February 2023

Minutes of the PCC meeting from Monday 26th February 2023 were drawn to everyone's attention. There were no comments made and these minutes were accepted as a correct record proposed by Linda Vogwell and seconded by Pat Hartwell.

4 - Comments of minutes from APCM 13th March 2023

Derek Harbottle pointed out that we didn't appoint any new Churchwardens and this wasn't mentioned in the minutes. The minutes have now been updated.

5 - Actions/Matters arising from PCC Minutes

Matters from 16th January meeting

Church Tower Security - The lock is now secure and unpickable, all for £120.

Church Porch - The leak and slate are now fixed and the gutters have been cleaned. Our thanks go to Mike Owens for fixing the hole in the Church floor. Mike Owens mentioned there's a lot of rot in the woodwork and we appear to have rising damp.

Churchwarden update (Quinquennial inspection report dated August 2022)

A paper version of the Quinquennial inspection report dated August 2022 is being circulated by Linda Vogwell for everyone to read, sign and pass on starting with Pat Hartwell. Derek does have an electronic version of the report should anyone prefer this.

6 - Development of Glebe Land

Mike Smith met with Ben Preece-Smith the Diocesan Secretary who agreed the way forward was to get Raymond Otter to draw up plans for the whole site. This is the land to the front and side of the Church Centre and the land behind the Vicarage.

Brockworth ILP (Integrated Link Partnership) £3,600 funding for Community Garden - The Government is trialling a scheme working with local businesses, surgeries, libraries etc. The Partnership tries to coordinate efforts into the community and one of them is how we use Glebe Land. They have found funding of £3,600 for the site which has been earmarked to develop the land. The £3,600 can be used for the land for example manpower and purchasing items. It has to be committed to the land only.

Keir is a construction company working in the area and as part of their community outreach they give time to organisations for which we qualify. They have earmarked some of their time and machinery for one whole day's work using their team.

We need to decide how we wish to use this land and what our priorities are. How much will go to the Diocese and how much we keep. The Pod route is going ahead and we are looking to put 4 to 6 on the land.

ACTION - We need to bring together a working group to manage the progress. Would anyone like to put their name forward to be part of this group? We await volunteers.

7 - Finance - Derek Harbottle

Only 5 weddings booked so far for this year and fundraising has got off to a slow start of £500. It would be good to get 12 weddings like last year or more as about £300 goes to PCC for weddings.

Bank interest is going the right way and our expenditure will level out as we go through the year. Expenditure means regular expenditure and doesn't take into account any extras that may come along.

The Parish Share figure is the same as 2022 which is £55,215. We had a discussion around the Diocese request of 2% increase. A question was asked "What is Parish Share?" - Derek has kindly found the attached leaflet from Gloucester Diocese - the numbers mentioned are out of date, but the principles are correct.

ACTION - Derek to approach the Diocese to say we could increase our commitment if we were to secure a curate and Mike to speak with Archdeacon Hillary about this. We will continue our payment as scheduled and then will review in the Autumn if we pay the extra 2 £55,215%.

Do we continue with the 100 club? Noone is owning it at the moment. Karen deals with the admin and Derek with the money side. Rita has also got involved in helping. The draw could be done at the Wednesday morning services. It's a £12 contribution a year and the prize is £30 per month.

ACTION - Does someone wish to own this? Do we carry this on? - **This is something that will continue to be discussed at future meetings.**

Messy church is being funded by a member of the congregation and we are so grateful and thankful to that person.

The Payaz machine is working well. There was an initial purchase price of the equipment, and there is a small commission on amounts processed. One of the machines has a sim card so there is a monthly cost for that.

Mike Owens mentioned a business opportunity would be to market the Church as a Wedding venue, however, from a legal point of view it is not that straightforward.

Fundraising opportunities

Do we start charging £5 to use our car park when the Cider Festival and other events are on. If we decided to do this then we would need to take care with regard to the hall booking. Could we potentially use the car park for both at the same time?

ACTION - Derek to pursue the idea of smartie tubes.

Audio Equipment in Church

The preference would be to have a digital system over an analogue one as this is easier to manage, to set up and was recommended. We would be looking at a cost of £8,400. The question was asked: do we want to raise money for this? The updated sound system would make our Church more attractive for funerals etc. as we know that Funeral Directors do not like our current one. We need to decide if it's time to change it.

Do we look to have a visual aid which enables the community to see that we are fundraising. Mike Owens has offered to put something together if required. **This is something that will continue to be discussed at future meetings.**

Hall hire

Mike Smith and Tom Poulton have been discussing the hire of our hall as it is one of our biggest income generating assets and the need to plan and market this hall. Do we look to advertise on notice boards and digital marketing?

The Church Centre Hall (not lounge) hire is available 7 days a week 9am - 8pm. That's a total of 77 hours a week.

They looked into how much the hall was used for generating money and how much for church business.

Every Wednesday the hall is free all day and every Friday apart from once a month.

If a kitchen was put in this would open up the possibility to host Receptions and Wakes.

This is something that will continue to be discussed at future meetings.

It was mentioned that someone needs to be available at the Church Office between the correct opening hours and that emails need to be answered promptly, especially if the use of the hall increases.

8 - Buildings & Infrastructure

The porch is now complete and the Church gutters are clear. A big thank you to Brian Vogwell and Tony Wood for changing the lightbulbs.

Mike Smith would like to look into having dimmable lights in the Church Centre.

ACTION - Mike Smith to have discussion with Mike Owens on cost of dimmable lights.

9 - Safeguarding - Liz Hopkins

A reminder that all of the PCC need a DBS check and are required to do some online training.

The online training consists of:

Basic Awareness, Foundation and Domestic Abuse and can be found on the C of E training Portal. This needs to be completed by July this year.

This training can be done via slides, script, e-learning or we can train together as a group.

A review of procedures allegations/concerns needs to be reviewed once a year.

Learning and Development Training - someone from the Toddler Group will need to undertake this.

ACTION - Mike Smith to Invite someone from Toddlers.

ACTION - Mike Smith/Liz Hopkins to send out links and dates for the training.

10 - Highlights from committees

We have yet to put these committees together therefore no highlights to mention.

a - Church Centre Committee - we need someone to manage and Chair this team. Current members are Pat, Judy, Mike, Derek, Mike Owen and Karen. This committee will look at the development of the Centre and will meet every 10/12 weeks.

b - Communications Committee - we need someone to manage and Chair this team. Current members are Pat, Linda and Chris and will need to meet every 10/12 weeks.

It was mentioned that there are people in the community whose expertise is really valued and who would like to help but who not necessarily would want to commit permanently. For example Tony Woods name was mentioned.

11 - **Deanery Synod Report** - There were no questions following the circulation of this report.

12 - No other business

Standing Committee Meeting: 22nd May 2023 @ 7pm Church Centre

Date of Next Meeting: PCC meeting 12th June 2023 @ 7pm Church Centre

Closing in Prayer